



VACANCY

POSITION – SENIOR FINANCE MANAGER

LOCATION –HEAD OFFICE

REPORTING TO	GM – Finance / Finance Director

Company Profile

AAA-Growers Limited is among the leading Kenyan exporters of different types of Vegetables, Flowers, and Avocados. We are looking for a Senior Finance Manager- to be based at our Head Office at Mzima House, Mzima springs Lane.

Job objective

As the Senior Finance Officer, your main responsibility is to coordinate and oversee the Managers performance through Budgeting and forecasting formulation, Cash flow management. Also, in view of streamlining the company operations, will spear head in preparation of management accounts on quarterly basis to be presented to the senior management, carry out the Internal Audit activities, Coordination of External Auditors and preparation of Annual Financial Statements drafts. Ensuring Compliance in all statutory and with the Government Agencies requirements by updating any changes.

Generally, you will oversee the smooth running of Company Financial operations and compliance to company policies through the formulation and updating the SOP's.

Provide assistance to the Finance & Planning Director. Report to the Directors and work closely with the Head Office and Farm Managers to ensure smooth running of the Finance department by managing and providing leadership and ensure that all financial systems and reporting, internal controls, budgeting, and analysis are conducted and delivered in an accurate and timely manner.

Your tasks and responsibilities

- Formulate financial Budgets Based on historical data and other factors affecting the company operations. Will ensure that budgets formulated are adhered to strictly. Any deviation to be explained and accounted for
- Preparation of sale forecasting based on historical data and projection provided.
- Preparation of cash flow projection for both cash Inflow and cash outflow.

- Keep track on the spending and ensure the company cash flows within the projections.
- Coordinate Management accounts preparation.
- The Management accounts to be done and presented within the deadlines set.
- Monitoring system flow of all the company operations.
- Check and Balances of the company transactions and ensure accuracy of the transactions.
- Formulation and review of the existing Company SOP's and SSOP's
- Risk Assessment and Management.
- Manage the company internal controls.
- Coordinating external Auditors during the Audit period, preparation of Audit schedules, drafts of Annual Financial Statements.
- Coordinating KRA audits and other requirements.
- Ensure that the company adheres to all the statutory requirements as mandated.
- Tax advisor, liase with KRA on matters of Tax advisory
- Conduct Crop on Ground Management.
- In charge of company reports, including, Annual Budget and Forecast projection Reports, Cash Flow Reports, Management Report, Internal Audit reports, External audit Reports and Crop on Ground Report as required.

Your profile

- Bachelor's degree in finance, Accounting, Business Administration, or a related field.
- Professional qualifications such as CPA (Certified Public Accountant), ACCA (Association of Chartered Certified Accountants), or equivalent.
- A minimum of 5 years of experience in financial management, budgeting, and accounting, preferably in the agricultural or manufacturing industry.
- Proven experience in preparing and managing budgets, forecasts, and cash flow projections.
- Hands-on experience with internal controls, risk management, and statutory compliance.
- Strong financial modeling and forecasting skills.
- Proficiency in accounting software such as QuickBooks, SAP, or other ERP systems.
- Advanced knowledge of Microsoft Excel and other financial reporting tools.
- Knowledge of tax advisory and compliance, including familiarity with KRA requirements.
- Strong verbal and written communication skills to liaise with external auditors, tax authorities, and management.
- Ability to present complex financial data in a clear and concise manner.
- Coordination and collaboration skills to manage multiple stakeholders, including external auditors and various departments.
- Proven ability to manage internal controls and oversee financial systems effectively.
- Excellent organizational skills to meet deadlines and manage multiple tasks simultaneously.

- Familiarity with local and international accounting standards (e.g., IFRS or GAAP).
- In-depth knowledge of statutory requirements, tax laws, and compliance standards.
- Problem-solving and decision-making abilities.
- Adaptability to evolve company needs and regulations.

We offer.

AAA growers has great ambitions. Innovation, technology, and quality are high priorities. This results in a challenging working environment in which you can develop yourself. AAA growers offers plenty of room for personal growth and development. We have an informal and easily accessible working environment in which cooperation is very important.

The position comes with a competitive salary as well as other benefits.

Your application

Click here to apply: [job application \(aaagrowers.co.ke\)](http://aaagrowers.co.ke)

Deadline for Applications –20th December 2024